



Completing the critical reflection log: Supporting guidance

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Purpose of the critical reflection log

The critical reflection log (CRL) is one of the two sets of templates that are linked together to support the

Evidence template number 1: CRL

Critical reflection log part 1: beginning the ASYE

Part 1 is designed to be undertaken as part of induction. It could be undertaken as an individual or group activity.

This part should be completed by the NQSW in preparation for the support and assessment agreement meeting and presented to the assessor in advance of this meeting.

Consider your learning needs for the next three months and over the course of the year.

Think about:

1. Learning needs identified on your qualifying programme and recorded in your final university PDP (if completed) and your final placement report.
2. Your current level of knowledge against all statements in the Knowledge and Skills Statement, Approved Child and Family Practitioner (2014).
3. The particular learning relevant to your employment setting.
4. The social work methods and theories relevant to your role and employment setting.

Consider key legislation relevant to Approved Child and Family Practitioner generally and your employment setting specifically.

To meet the requirements of the Knowledge and Skills Statement, Approved Child and Family Practitioner (2014) it is advisable to plan how you can demonstrate application of legislation, policy and procedure. This needs to include the Children

Evidence template number 2: CRL

Critical reflection log part 2: reflection on learning in the first three months

In completing this part you should draw on part 1 of your reflective log, your PDP, reflective notes to enable you to complete part 2 and subsequent parts of this log.

This log is to be submitted to the ASYE assessor in advance of the three month assessment review meeting. The log, plus practice evidence, including feedback from children and young people in need of care and support and their parents/carers, undertaken and received in this period, plus feedback from other professionals to be additionally submitted.

Supervision Log

Record dates when you have received supervision in the first three months of your ASYE and with whom

reflect on the ways in which your practice has been influenced as a result and identify the evidence that supports this

the social work methods/theories, legislation and regulatory framework, local and national policies and procedures research and evidence that has helped your thinking and informed your decision making

the application of an identified piece of legislation and how has this influenced your practice

the most encouraging or challenging, piece of feedback (formal and informal, from other professionals and children and young people in need of care and support and their parents/carers) that you have received. Consider why you think this is the case, and the ways in which it has influenced your practice. Identify the evidence that supports this.

Whilst reflecting on your on -going learning needs it may be helpful to consider:

- identification of the application of another piece of legislation
- development needs in relation to social work knowledge, methods and theories.
- updating your plan for collecting feedback from children and young people in need of care and support and their parents/carers and other professionals
- identification of suitable practice situations for direct observation.
- further development of skills in recording and report writing.

Evidence template number 2: PD

Professional document f15h5

Evidence template number 2: OP

Feedback from other professionals

This can be used by professionals/colleagues who provide observations of day-to-day practice. These observations may be undertaken by non-social work professionals and practitioners and can cover a range of settings, for example, multi-professional team meetings, case conferences or joint visits.

Professional/colleague to complete following the observation of practice.

NQSW	
Name and role of observer	
Date and setting of observation	

Based on your observation of the NQSW 's practice: Did the NQSW achieve the desired outcomes for the intervention? What strengths were identified? Please make suggestions about areas for further development which could be included in the NQSW s professional development plan.

Observer's signature	
Date	

NQSW to complete after receiving feedback from other professionals.

Reflections on practice

Critical reflection and professional development bearing in mind the Knowledge and

reflect on the ways in which your practice has been influenced as a result and identify the evidence that supports this.

the social work methods/theories, legislation and regulatory framework, local and national policies and procedures research and evidence that has helped your thinking and informed your decision making.

the application of an identified piece of legislation and how has this influenced your practice.

the most encouraging or challenging, piece of feedback (formal and informal, from other professionals and children and young people in need of care and support and their parents/carers) that you have received. Consider why you think this is the case, and the ways in which it has influenced your practice. Identify the evidence that supports this.

Whilst reflecting on your on -going learning needs it may be helpful to consider:

identification of the application of another piece of legislation

development needs in relation to social work knowledge, methods and theories

updating your plan for collecting feedback from children and young people in need of care and support and their parents/carers and other professionals

identification of suitable practice situations for direct observation

further development of skills in recording and report writing.

Evidence template number 3: PDP

Professional development plan for six to twelve months

To address areas noted by assessor at the six month review as well as areas identified in this document.

Period covered		
Learning objective	How will you meet the objective? Development activity or action planned.	How will you know if the objective is met? Intended outcomes for practice and children and young people <input data-bbox="1012 584 1357 660" type="text"/>

Evidence template number 3: DO

Direct observation template

A minimum of three direct observations to be completed by a registered social worker (at least two of these to be completed by the assessor). These should be planned in advance to enable the NQSW to evidence progressive development in their professional practice over the course of the ASYE.

Name of NQSW	
Name and role of observer	
Date and setting of observation	

Part 1: NQSW completes boxes one and two before observation

1. Brief background to observed contact between yourself and children and young people in need of care and support and their parents/carers.

Part 2: Observer completes after the direct observation

5. Assessment of the NQSW 's capability demonstrated in the direct observation of practice (up to 500 words)

Observer completes after the direct observation

Action plan following the direct observation

Have areas of development/learning needs been identified that should be addressed in the NQSW s PDP? What action needs to be taken to address these? Are there any other outstanding issues?

More detailed reference to the Knowledge and Skills Statement, Approved Child and Family Practitioner

Evidence template number 3: PD

Professional documentation

Assessor verification of the progressive development and quality of examples of work products produced through the year.

Six month review	Description of professional documentation	Areas for development
A minimum of one piece of evidence should be supplied		

Guidance note

The final assessment of the NQSW should incorporate at least three examples of written reports and records, including:

- a report written for an external decision making processes, which demonstrates reasoned

Optional template to support nine month review (nine - twelve months)

Taking into account all your learning to date, reflect critically on how you have progressed in your development as a professional over the last three months and consider your development areas for the final three months of your ASYE. (Suggested word limit 1,750 words)

Evidence template number 3A: PDP

Professional development plan for nine to twelve months (optional)

To address areas noted by assessor in the six month review as well as areas identified in this document.

Period covered	
Learning objective	How will you meet the objective? Development activity or action planned.

Professional

Evidence template number 3A: PD

Professional documentation

Assessor verification of the progressive development and quality of examples of work products produced through the year.

Nine month review (optional)	Description of professional documentation	Areas for development
A minimum of one piece of evidence should be supplied		

Evidence template number 4: CRL

a genogram and/or sociogram and a chronology.

Identify the ways in which you have drawn on theory, legislation, regulatory framework, national and local policies and procedures, plus research and evidence. Consider what impact this has had on your practice and on children and young people in need of care and support and their parents/carers and identify what evidence supports this.

Summarise your account by highlighting the ways in which this piece of professional practice enables you to demonstrate how you meet KSS child and family practitioner (2014) and PCF (ASYE level descriptor).

In what ways has your professional development over the course of the ASYE impacted on your professional skills, practice and the outcomes for children and young people in need of care and support and their parents/carers? (Suggested word limit 1,000 words)

Base your reflection on all aspects of your practice and learning over the ASYE, including the feedback you have received at each stage of the year.

Demonstrate the ways in which you have used critical reflection on your practice to improve your professional skills.

Looking forward, how will you ensure your continuing professional development as a social worker?

Consider the ways in which you will:

address any development areas in your PDP at the end of the ASYE.

continue to develop your professional practice and decision making.

continue to seek and learn from feedback to inform your professional development as a social worker.

NQSW completes box three after the observation.

3. Reflections on the observed practice

NQSW completes box four after reading the observe r's report.

4. Critical reflection and professional development
Bearing in mind the Knowledge and Skills Statement,

Part 2: Observer completes after the direct observation

Professional documentation (work p r

Evidence template number 4: PD

Professional documentation

Assessor verification of the progressive development and quality of examples of work products produced through the year.

Final assessment

Evidence template number 4: OP

Feedback from other professionals

This can be used by professionals/colleagues who provide observations of day-to-